

**MINIMUM INSPECTION PROCEDURAL GUIDELINES  
FOR BUILDING ELECTRICAL RECERTIFICATION**

Initial Inspection Report

Amended Inspection Report after completion of repairs

**Licensed Engineer(s) or Architect(s) Responsible for Recertification Inspection**

Inspection Firm Name (if applicable):

Address:

Telephone Number:

Email:

Assuming Responsibility for: All Portion If portion, please list:

Inspection Commencement Date:

Inspection Completion Date:

NOTE: Add pages as required to list all additional design professionals assuming responsibility for the Recertification Inspections or portions thereof. Each Design Professional must sign and seal their portion of the work in accordance with Florida Statutes.

Please check the condition that applies:

Substantial Structural Deterioration Observed

Dangerous Condition Observed. Notify Building Official within 10 days

Immediate Dangerous Condition Observed. Notify Building and Fire Officials within 24 hours

Maintenance needed but does not rise to the level of Substantial Deterioration or Dangerous

Passed the Inspection

Licensed Design Professional:

Engineer

Architect

Name:

License Number:

I am qualified to practice in the discipline in which I am hereby signing:



Seal

Signature:

Date:

This report has been based upon the minimum inspection requirements of Miami-Dade County Code Sec. 8-11(f). To the best of my knowledge and ability, this report represents an accurate appraisal of the present conditions of the structure, based on careful evaluation of conditions, to the extent reasonably possible.

**MINIMUM INSPECTION PROCEDURAL GUIDELINES  
FOR BUILDING ELECTRICAL RECERTIFICATION**

**CASE REFERENCE NUMBER:**

**JURISDICTION NAME:**

\_\_\_\_\_

\_\_\_\_\_

**\*Use separate sheets for additional responses by referencing the report section number.**

| <b>1. DESCRIPTION OF BUILDING</b>  |   |
|--|---|
| a. Name on Title:  |   |
| b. Building Street Address:  | Bldg. #:  |
| c. Legal Description:  | Attached:   |
| d. Owner's Name:   |   |
| e. Owner's Mailing Address:  |   |
| f. Owner's email:  |   |
| g. Owner's Contact Phone Number:   |   |
| h. Corresponding Property Folio Number:  |   |
| i. Name of Condominium or Cooperative Association (if applicable):                           |   |
|  |   |
| j. Building Code Occupancy Classification:   |   |
| k. Present Use:  |   |
| l. General description, type of construction, size, number of stories, and special features: |   |
|  |   |
|  |   |
| m. Number of Stories:  | n. Is this a Threshold Building <sup>1</sup> as per 553.71(12) F.S. (Yes/No): |
| o. Additional Comments:  |   |
|  |   |
|  |   |

| 2. INSPECTIONS   |  |
|--|--|
| a. Date of Notice of Required Inspection:  |  |
| b. Date(s) of actual inspection:   |  |
| c. Name and qualifications of licensee submitting report:  |  |
| d. Are Any Electrical Repairs Required? (YES/NO):  |  |
| 1. If required, describe, and indicate acceptance:   |  |
| e. Can the building continue to be occupied while recertification and repairs are ongoing? (YES/NO): |  |
| 1. Explanation/Conditions:   |  |

| 3. ELECTRICAL SERVICE |  | PROVIDE PHOTO |
|-----------------------|--|---------------|
| a. Size:              | Voltage                      Amperage                      Type: Fuses                      Breakers |               |
| b. Phase:             | Three-Phase                      Single Phase  |               |
| c. Condition:         | Good                      Fair                      Needs Repair                                     |               |
| Comments:             |  |               |

| 4. METERING EQUIPMENT |  | PROVIDE PHOTO |
|-----------------------|--|---------------|
| 1. Clearances:        | Good                      Fair                      Needs Correction |               |
| Comments:             |  |               |

| 5. ELECTRIC ROOMS |      |      | Not Applicable   | PROVIDE PHOTO |
|-------------------|------|------|------------------|---------------|
| 1. Clearances:    | Good | Fair | Needs Correction |               |
| Comments:         |      |      |                  |               |
|                   |      |      |                  |               |

| 6. GUTTERS        |      |  | Not Applicable | PROVIDE PHOTO |
|-------------------|------|--|----------------|---------------|
| 1. Location:      | Good |  | Needs Repair   |               |
| 2. Taps and Fill: | Good |  | Needs Repair   |               |
| Comments:         |      |  |                |               |
|                   |      |  |                |               |

| 7. ELECTRICAL PANELS |           |  |              |  |
|----------------------|-----------|--|--------------|--|
| 1. Panel #           | Location: |  |              |  |
|                      | Good      |  | Needs Repair |  |
| 2. Panel #           | Location: |  |              |  |
|                      | Good      |  | Needs Repair |  |
| 3. Panel #           | Location: |  |              |  |
|                      | Good      |  | Needs Repair |  |
| 4. Panel #           | Location: |  |              |  |
|                      | Good      |  | Needs Repair |  |
| 5. Panel #           | Location: |  |              |  |
|                      | Good      |  | Needs Repair |  |
|                      |           |  |              |  |

|           |
|-----------|
| Comments: |
|           |

|                           |                      |
|---------------------------|----------------------|
| <b>8. BRANCH CIRCUITS</b> | <b>PROVIDE PHOTO</b> |
|---------------------------|----------------------|

|                |      |  |
|----------------|------|--|
| 1. Identified: | Yes  | Must be Identified                                 |
| 2. Conductors: | Good | Deteriorated                      Must be Replaced |

|           |
|-----------|
| Comments: |
|           |

|                                |                      |
|--------------------------------|----------------------|
| <b>9. GROUNDING OF SERVICE</b> | <b>PROVIDE PHOTO</b> |
|--------------------------------|----------------------|

|      |              |
|------|--------------|
| Good | Needs Repair |
|------|--------------|

|           |
|-----------|
| Comments: |
|           |

|                                   |                      |
|-----------------------------------|----------------------|
| <b>10. GROUNDING OF EQUIPMENT</b> | <b>PROVIDE PHOTO</b> |
|-----------------------------------|----------------------|

|      |              |
|------|--------------|
| Good | Needs Repair |
|------|--------------|

|           |
|-----------|
| Comments: |
|           |

|                                    |              |                      |
|------------------------------------|--------------|----------------------|
| <b>11.SERVICE CONDUIT/RACEWAYS</b> |              | <b>PROVIDE PHOTO</b> |
| Good                               | Needs Repair |                      |
| Comments:                          |              |                      |
|                                    |              |                      |

|                                    |              |                      |
|------------------------------------|--------------|----------------------|
| <b>12.GENERAL CONDUIT/RACEWAYS</b> |              | <b>PROVIDE PHOTO</b> |
| Good                               | Needs Repair |                      |
| Comments:                          |              |                      |
|                                    |              |                      |

|                           |              |                      |
|---------------------------|--------------|----------------------|
| <b>13.WIRE AND CABLES</b> |              | <b>PROVIDE PHOTO</b> |
| Good                      | Needs Repair |                      |
| Comments:                 |              |                      |
|                           |              |                      |

|                   |              |                 |                      |
|-------------------|--------------|-----------------|----------------------|
| <b>14.BUSWAYS</b> |              | Not Applicable: | <b>PROVIDE PHOTO</b> |
| Good              | Needs Repair |                 |                      |
| Comments:         |              |                 |                      |
|                   |              |                 |                      |

| 15.THERMOGRAPHY INSPECTION RESULTS   | Not Applicable | PROVIDE PHOTO |
|--|----------------|---------------|
| Design Professional to summarize results below. Attach thermography report by certified thermographer. |                |               |
| Are there any anomalies reported in the thermography report? (Yes/No)                                  |                |               |
| Comments:  |                |               |

| 16.OTHER CONDUCTORS | PROVIDE PHOTO |  |
|---------------------|---------------|--|
| Good                | Needs Repair  |  |
| Comments:           |               |  |

| 17. TYPES OF WIRING METHODS           | PROVIDE PHOTO |              |     |
|---------------------------------------|---------------|--------------|-----|
| 1. Conduit Raceways Metallic:         | Good          | Needs Repair | N/A |
| 2. Conduit PVC:                       | Good          | Needs Repair | N/A |
| 3. NM Cable:                          | Good          | Needs Repair | N/A |
| 4. Other Conductors/Cables:           | Good          | Needs Repair | N/A |
| a. Other Conductors/Cables (Specify): |               |              |     |
| Comments:                             |               |              |     |

| 18.EMERGENCY LIGHTING | PROVIDE PHOTO |     |  |
|-----------------------|---------------|-----|--|
| Good                  | Needs Repair  | N/A |  |
| Comments:             |               |     |  |

| 19. BUILDING EGRESS ILLUMINATION |              |     | PROVIDE PHOTO |
|----------------------------------|--------------|-----|---------------|
| Good                             | Needs Repair | N/A |               |
| Comments:                        |              |     |               |
|                                  |              |     |               |

| 20. FIRE ALARM SYSTEM |              |     | PROVIDE PHOTO |
|-----------------------|--------------|-----|---------------|
| Good                  | Needs Repair | N/A |               |
| Comments:             |              |     |               |
|                       |              |     |               |

| 21. SMOKE DETECTORS (Part of a Fire Alarm System Only) |              | Not Applicable | PROVIDE PHOTO |
|--|--------------|----------------|---------------|
| Good   | Needs Repair | N/A            |               |
| Comments:  |              |                |               |
|  |              |                |               |

| 22. EXIT LIGHTS |              |     | PROVIDE PHOTO |
|-----------------|--------------|-----|---------------|
| Good            | Needs Repair | N/A |               |
| Comments:       |              |     |               |
|                 |              |     |               |



| 23.EMERGENCY GENERATOR |              |     | PROVIDE PHOTO |
|------------------------|--------------|-----|---------------|
| Good                   | Needs Repair | N/A |               |
| Comments:              |              |     |               |
|                        |              |     |               |

| 24.WIRING IN OPEN OR UNDER COVER PARKING GARAGE AREAS |                                  |     | PROVIDE PHOTO |
|---|----------------------------------|-----|---------------|
| Good  | Requires Additional Illumination | N/A |               |
| Comments:   |                                  |     |               |
|   |                                  |     |               |

| 25.OPEN OR UNDER COVER PARKING GARAGE AND EGRESS ILLUMINATION |                                  |     | PROVIDE PHOTO |
|---|----------------------------------|-----|---------------|
| Good  | Requires Additional Illumination | N/A |               |
| Comments:   |                                  |     |               |
|   |                                  |     |               |

| 26.SWIMMING POOL WIRING |              |     | PROVIDE PHOTO |
|-------------------------|--------------|-----|---------------|
| Good                    | Needs Repair | N/A |               |
| Comments:               |              |     |               |
|                         |              |     |               |

| 27. WIRING TO MECHANICAL EQUIPMENT |              |     | PROVIDE PHOTO |
|------------------------------------|--------------|-----|---------------|
| Good                               | Needs Repair | N/A |               |
| Comments:                          |              |     |               |
|                                    |              |     |               |
|                                    |              |     |               |
|                                    |              |     |               |

| 28. UNDERGROUND OR LOWER-LEVEL PARKING GARAGES   |  | N/A | PROVIDE PHOTO |
|--|--|-----|---------------|
| CHECKLIST ITEMS TO CONFIRM OR CONSIDER FOR UNDERGROUND PARKING GARAGE:   |  |     |               |
| Number of Levels Below Grade Plane: _____  |  |     |               |
| A. Are the sump pumps operational? Select: (Yes/Needs Repair/N.A.)   |  |     |               |
| Explanation:   |  |     |               |
|  |  |     |               |
| B. If the elevator(s) travel below grade plane:  |  |     |               |
| 1. Are they programmed to return to a level at or above BFE plus freeboard:<br>Select: (Yes, No, Needs Repair, Will Retrofit):   |  |     |               |
| Explanation:   |  |     |               |
|  |  |     |               |
| 2. Are they equipped with sensors that prevent the cab from descending into a flooded hoistway?<br>Select: (Yes, No, Needs Repair, Will Retrofit):   |  |     |               |
| Explanation:   |  |     |               |
|  |  |     |               |
| 3. Are the branch electrical circuits feeding devices below grade plane protected by a Ground Fault Circuit Interrupter (GFCI) breaker?<br>Select: (Yes, No, Needs Repair, Will Retrofit): |  |     |               |
| Explanation:   |  |     |               |
|  |  |     |               |

**29. GENERAL ADDITIONAL COMMENTS**

**PROVIDE PHOTO**

Empty rectangular area for providing additional comments and a photo.