

Request to CLOSE utility account

Today Date: _____

Close Account # _____

Please check document(s) submitted with this request:

_____ Fully executed HUD/closing statement

_____ RECORDED warranty deed

Date of Closing _____

Name of Seller _____
(according to warranty deed)

Phone Number _____

E-mail address _____

Mail FINAL Bill to: _____

I, _____, (PRINT name of property owner, or corporate officer)

request to CLOSE my Utility Account due to sale of property:

Signature of property owner/corporate officer

Please provide copy ID - front & back