

RESOLUTION NO. 2024-33291

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORMANDY SHORES LOCAL GOVERNMENT NEIGHBORHOOD IMPROVEMENT DISTRICT ADOPTING THE TENTATIVE OPERATING BUDGET FOR FISCAL YEAR 2025, SUBJECT TO A SECOND PUBLIC HEARING SCHEDULED ON WEDNESDAY, SEPTEMBER 25, 2024, AT 5:02 P.M.

WHEREAS, for the purpose of providing security services within the Normandy Shores neighborhood area, the Mayor and City Commission adopted Ordinance No. 93-2881 on October 20, 1993, which authorized the creation of the Normandy Shores Local Government Neighborhood Improvement District ("District"); and

WHEREAS, for the purpose of providing security services within the District, a tentative budget has been developed to fund projected Fiscal Year (FY) 2025 operating expenditures; and

WHEREAS, on September 16, 2024, pursuant to Section 200.065, Florida Statutes, the Mayor and City Commission, acting as the Board of Directors of the District, held its first duly noticed public hearing to consider the Tentative Ad Valorem Millage and Tentative Operating Budget for FY 2025.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE BOARD OF DIRECTORS OF THE NORMANDY SHORES LOCAL GOVERNMENT NEIGHBORHOOD IMPROVEMENT DISTRICT that, following a duly noticed public hearing on September 16, 2024, the Mayor and City Commission, acting as the Board of Directors of the District, hereby adopts the tentative operating budget for the District for FY 2025, as summarized below, subject to a second public hearing scheduled on Wednesday, September 25, 2024, at 5:02 p.m., in the City Commission Chambers at 1700 Convention Center Drive, 3rd Floor, Miami Beach, Florida 33139.

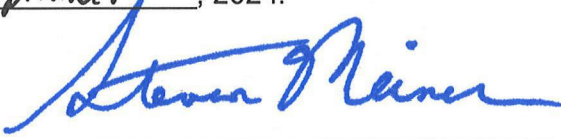
<u>Revenues</u>	
Ad Valorem Tax	\$332,000
Miscellaneous/Interest Income	4,000
Total	\$336,000
<u>Expenditures</u>	
Contracted Security Guard Services	\$237,100
Security Gate and Guardhouse Maintenance/Repairs	40,100
Set-aside for Renewal and Replacement of Capital Assets	20,000
City of Miami Beach Internal Service Charges and Fees	17,000
Guardhouse Utilities (Electricity, Telephone, etc.)	7,300
Set-aside for Reserves for Future Projects	5,000
Guardhouse Technology Upgrades (One-Time)	5,000
Guardhouse Janitorial Services	4,000
Other Miscellaneous Operating Expenditures	500
Total	\$336,000

PASSED AND ADOPTED this 16 day of September, 2024.

ATTEST:



Secretary to the District

SEP 19 2024


Chairperson of the District

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION




City Attorney 8/22/2024
Date

ATTACHMENT A

FY 2025 Normandy Shores District Budget							
	FY 2021 Actuals ⁽¹⁾	FY 2022 Actuals ⁽²⁾	FY 2023 Actuals	FY 2024 Adopted Budget	FY 2025 Proposed Budget	\$ Variance FY 2025 Proposed vs FY 2024 Adopted	% Variance FY 2025 Proposed vs FY 2024 Adopted
REVENUES							
Residents	\$ 17,900	\$ 252,000	\$ 282,000	\$ 316,000	\$ 332,000	\$ 16,000	5.1%
City	93,100	-	-	-	-	-	0.0%
Restitutions	1,677	3,740	5,632	-	-	-	0.0%
Miscellaneous/Interest Income	80	-	-	-	4,000	4,000	100.0%
Use of Fund Balance/Retained Earnings	-	-	-	-	-	-	0.0%
Total	\$ 112,757	\$ 255,740	\$ 287,632	\$ 316,000	\$ 336,000	\$ 20,000	6.3%
EXPENDITURES							
Security Guard Services ⁽³⁾	\$ 210,000	\$ 214,000	\$ 214,000	\$ 227,000	\$ 237,100	\$ 10,100	4.4%
Janitorial Services	3,877	3,907	3,982	4,000	4,000	-	0.0%
Gate Repairs (AAA Repairs)	28,458	37,989	34,420	35,500	35,100	(400)	-1.1%
Other Repairs and Maintenance	-	-	8,350	5,000	5,000	-	0.0%
Facilities Management Internal Service Charges ⁽⁴⁾	-	-	-	-	16,000	16,000	100.0%
Internal Service - OIG Set-Aside ⁽⁵⁾	-	-	1,000	1,000	1,000	-	0.0%
Utilities (Electricity & Telephone) ⁽⁶⁾	5,655	-	6,948	7,000	7,300	300	4.3%
Guardhouse Technology Upgrades (One-Time)	-	-	-	-	5,000	5,000	100.0%
RFID Reader System (One-Time)	-	-	10,958	-	-	-	0.0%
LPR Camera System (One-Time)	35,554	-	-	-	-	-	0.0%
South Entrance Gate Project (One-Time)	-	-	-	6,000	-	(6,000)	-100.0%
Renewal & Replacement Set-Aside ⁽⁷⁾	-	-	-	20,000	20,000	-	0.0%
Other Operating Expenditures ⁽⁸⁾	200	200	175	500	500	-	0.0%
Transfer to Reserve ⁽⁹⁾	-	-	-	10,000	5,000	(5,000)	-50.0%
Total	\$ 283,744	\$ 256,096	\$ 279,833	\$ 316,000	\$ 336,000	\$ 20,000	6.3%
Surplus / (Shortfall)	\$ (170,987)	\$ (356)	\$ 7,799	\$ -	\$ -	\$ -	
REQUIRED MILLAGE	0.0773	1.0659	0.9717	0.8468	0.7789	(0.0679)	-8.0%

Footnotes:

⁽¹⁾ The FY 2021 millage and budget was adopted to comply with the \$500 cap codified on the levy of property taxes per parcel for operations of the Normandy Shores Local Government Neighborhood Improvement District, which resulted in a significant reduction in revenue of \$155,000 based on the decrease in the FY 2021 millage rate from the proposed millage of 0.7497 mills to 0.0773 mills. To offset the reduction in revenue in FY 2021, available fund balance projected in the Normandy Shores Fund of \$135,000 was appropriated, the budget reduced by \$20,000, and the City's original 35.0% subsidy of \$93,100 was maintained for FY 2021.

⁽²⁾ Effective FY 2022, the City Commission adopted Ordinance 2020-4236 eliminating the \$500 per parcel cap and Resolution No. 2021-31819 eliminating the City's annual subsidy of 35.0% for operations of the Normandy Shores Local Government Neighborhood Improvement District, while maintaining the City's 50.0% contribution towards the cost of the security rover.

⁽³⁾ FY 2025 security guard costs are based on anticipated annual hours provided by Facilities Management with the new hourly rates inclusive of the recent 5% increase for security guard services, which include the cost of the security rover and golf cart rental that is split-funded between the Normandy Shores (50%) District and the City (50%).

⁽⁴⁾ Includes approximately 12.25% of the split-funded full-time Administrative Officer position in the Facilities and Fleet Management Department responsible for the daily operations of the Normandy Shores District, which includes a 2.0% merit, 0.0% COLA, a 10% increase in Health and Life Insurance over FY 2024 projections, and proportionate share of pension costs for portion of full-time Administrative Officer position funded. In addition, indirect costs for services provided by the City associated with the operations of the Normandy Shores District are included based on an updated Full Cost Allocation Plan Study that was completed by a third-party consultant during FY 2024 based on FY 2023 expenses.

⁽⁵⁾ Based on the Office of the Inspector General's FY 2025 budget and internal services allocations for FY 2025.

⁽⁶⁾ Utilities for FY 2025 based on FY 2023 actuals and the FY 2024 average monthly invoices.

⁽⁷⁾ FY 2025 Renewal and Replacement Set-Aside based on FY 2024 adopted budget.

⁽⁸⁾ Other Expenditures for FY 2025 based on annual Special Taxing District state fee paid to the Department of Economic Opportunity.

⁽⁹⁾ FY 2025 Transfer to Reserve based on HOA request.

⁽¹⁰⁾ FY 2025 property values based on 2024 Certified values received from the Miami-Dade County Property Appraiser on July 1, 2024.