

OMB TIMELINE

FY 2025



DEC 14

Operating & Capital Budget Kick-Off for all departments



DEC 29

Departments sign and return Position Budget Summary Reports to OMB



JAN

OMB completes salary and benefit projections



JAN 5

Department Quarter 1 projections due



JAN 8

New Capital Project Request Forms Due



JAN 8

CIP Existing Project Updates Due



JAN 8

All Departments FY 2025 Draft Budget documents due



FEB

Department Budget Reviews



MID FEB

Capital Prioritization Review



MAR

Department meets with City Manager to review Preliminary budgets



APR 5

Department Quarter 2 projections due



APR

All department decisions/projects finalized with Executive staff



APR

Finalize Department Budget Highlights



End of APR

Finalize Work Plan Narratives and Preliminary Budgets



MAY

Mayor and City Commission Budget Retreat



JUN 1

City receives Preliminary Taxable Values and Special Taxing District roll files from County Property Appraiser



JUNE

Summary document of potential enhancements, efficiencies, and reductions



JUN - JUL

FERC review of Capital and Operating Budgets



JUL 1

City receives Certification of Taxable Value from County Property Appraiser



JUL 5

Department Quarter 3 projections due



JULY

City Commission meets to set tentative property tax millage rates



AUGUST

City Manager develops Proposed Budget



AUGUST

Proposed Budget forwarded to the Mayor and City Commission



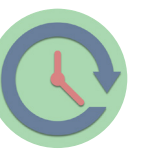
BY AUG 4

Proposed property tax millage sent to County Property Appraiser & Tax Collector



SEP 16

First public hearing held to adopt tentative millage rates and budget



SEP 15

Deadline to adopt Special Taxing District final Rate and Folio Files



SEP 25

Second public hearing held to adopt final millage rates and budget



OCT 1

New Fiscal year



OCT 11

Department Quarter 4 projections due