

### CITY OF MIAMI BEACH NOVEMBER 7, 2023 GENERAL ELECTION NOVEMBER 21, 2023 RUN-OFF ELECTION (IF NECESSARY)

# CANVASSING BOARD MEETING October 9, 2023, at 11:00 a.m.

Miami Beach City Hall

1700 Convention Center Drive, Fourth Floor City Attorney's Large Conference Room Miami Beach, Florida 33139

### **Canvassing Board Members**

Raul Cuervo, County Judge Rafael E. Granado, City Clerk Faroat Andasheva, Qualified Elector

### **Substitute and Alternate Canvassing Board Members**

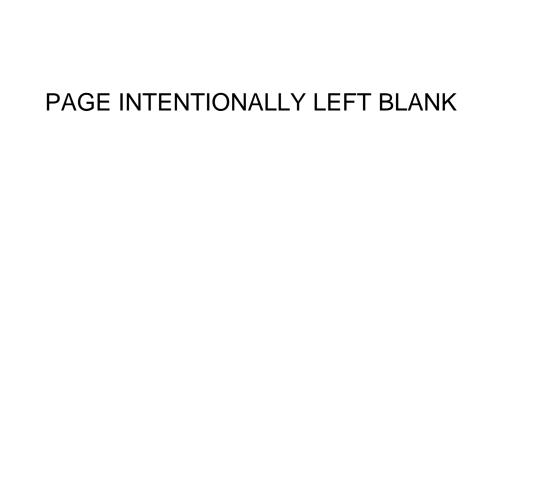
Christopher Green, Substitute County Judge Regis Barbou, Alternate Qualified Elector

### **Staff to Canvassing Board**

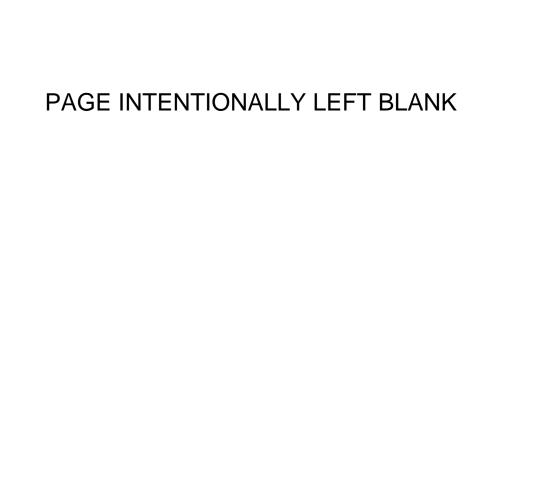
Jean Olin, Esq., Outside Counsel

### **AGENDA**

- 1. Welcome.
- 2. Call the meeting to order.
- 3. Designation of a Chairperson.
- 4. Orientation.
- Signature matching training requirement for any person whose duties require verification of signatures. (CS/SB 7050/F.S. 97.012 (17)) (See Exhibit A)
- Review Canvassing Board Schedule. (See Exhibit B)
- 7. Establish criteria for acceptance of Vote-by-Mail ballots and designate Canvassing Board member(s) to act on behalf of the Board, if necessary.
- 8. Review State Rule 1S-2.027 Standards for Determining Voter's Choice on a Ballot. (See Exhibit C)
- 9. Open the meeting for public comment.
- 10. Adjourn the meeting.



## **EXHIBIT A**



97.012 Secretary of	State as chief	election	officer.
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The Secretary of State is the chief election officer of the state, and it is his or her responsibility to:

(17) Provide mandatory formal signature matching training to supervisors of elections and county canvassing board members. Any person whose duties require verification of signatures must undergo signature matching training. The department shall adopt rules governing signature matching procedures and training.

From: Prieto, Elizabeth (Elections)

To: Granado, Rafael; Barbou, Regis

Cc: Prieto, Elizabeth (Elections); Largaespada, Karol (Elections)

**Subject:** Signature Verification Training

**Date:** Wednesday, August 30, 2023 3:13:45 PM

Attachments: image002.png

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# [ THIS MESSAGE COMES FROM AN EXTERNAL EMAIL - USE CAUTION WHEN REPLYING AND OPENING LINKS OR ATTACHMENTS ]

Hi Rafael/Regis,

Below is the Signature verification training information that was provided by the State in 2022. We anticipate an update prior to the end of the year.

The Florida Department of State is pleased to make available, pursuant to the requirements of section 97.012(17), Florida Statutes, an online signature matching/verification training program. This program was developed in conjunction with the Florida Institute of Government (FIOG) and based on materials prepared by Thomas Vastrick, a forensic document examiner. The purpose of this program is to provide a valuable foundation to performing the duties that entail signature matching/verification under the Florida Election Code in whatever capacity.

### **Key Features**

As announced at the 2022 County Canvassing Board Workshop, this program:

- Covers solely standards for examining signatures to determine whether they match
  - Reminder: You must still adhere to the standards in law, as may be applicable, for validating or invalidating, or accepting or rejecting, a ballot (e.g., vote-by-mail or provisional), a cure affidavit, a petition, or other signed document.
- Consists of modules, practice sessions and test questions
  - We recommend that you take notes as you proceed through the course to assist you with recall during the practice sessions and the tests
  - A link to Mr. Vastrick's powerpoint is available within the online program as a supplemental resource
- Is available at no cost
- Is available 24/7
- Can be paused (progress is saved) and retaken as many times as you would like
- Includes technical support
  - o Individuals taking the course can email <u>elearning@iog.fsu.edu</u>. You can expect a response within 24 business hours. If they are not able to resolve the issue, tech support will submit a help ticket through their LMS vendor and follow up with the individual once the issue is resolved.
- Is approved for 2 hours of credit
- Provides a certificate of completion for the online program
  - o If an individual forgets to print out the certificate, the course lives on in the system

and the participant will be able to log back on at any time and view/print their certificate of completion.

### **Getting Started**

The link below will take you to a log in page, where you can create a user account. Once you have set up your username and password, you will then be taken to a dashboard displaying the course. Click the course tile to begin.

https://elearning.iog.fsu.edu/enroll/1864620?th ug=84502989

Once you have an individual account, you can still use this link to get to the log in page, but then you will use "Sign In" in the upper right corner.

### **Final Steps**

While access to this program is not limited, at a minimum, you and all canvassing board members including substitutes and alternates should take this training as soon as possible for this election cycle.

Please retain copies of the certificates of completion for you and the canvassing board as part of the canvassing board records. Also retain in your records copies of certificates for anyone your office who may take the training as part of their role in signature matching/verification process.

Supervisors of Elections are asked to share this email to their canvassing board members, staff, and others, as appropriate, so they make take the course..

If you have any questions, feel free to contact me.

Best Regards,

### **Elizabeth Prieto**

**Elections Coordination Manager** Government Affairs and Media Relations Division Miami-Dade County Elections

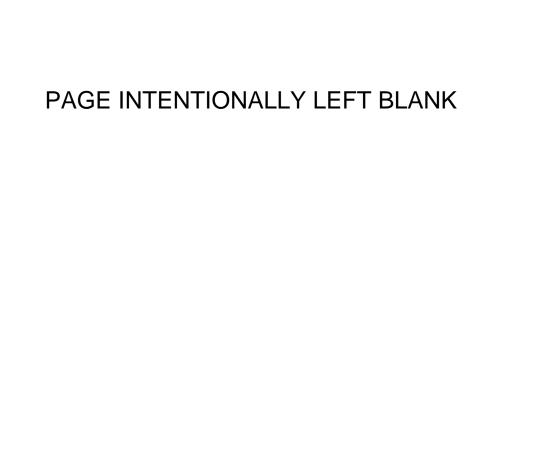
Phone: 305.499.8405

http://www.miamidade.gov/elections

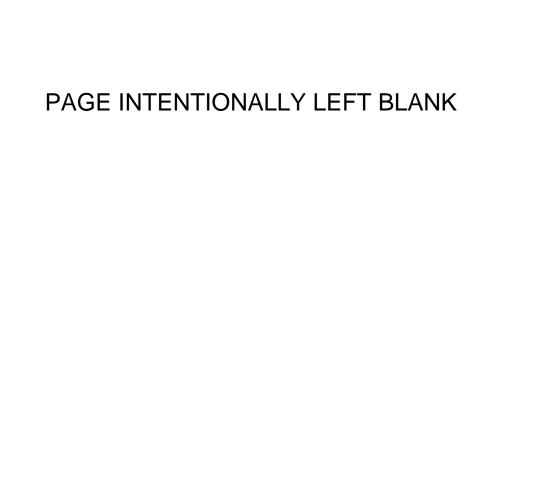




Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure.



## **EXHIBIT B**



# CITY OF MIAMI BEACH MUNICIPAL CANVASSING BOARD SCHEDULE\* NOVEMBER 7, 2023 MIAMI BEACH GENERAL ELECTION

(Subject to Change)

The City of Miami Beach Canvassing Board will convene at the Office of the Supervisor of Elections, 2700 NW 87 Avenue, Miami, Florida 33172. The Canvassing Board is convening on these dates for the November 7, 2023 Miami Beach General Election. For updated Canvassing Board schedule information, visit @MDCElections, <a href="http://www.iamelectionready.org/">http://www.iamelectionready.org/</a> or <a href="http://www.iamelectionready.org/">http://wotemiamibeach.com/</a>.

DATE/TIME	ACTIVITY	ATTENDANCE
Monday, October 16, 2023 10:00 a.m.	Logic and Accuracy Test of the touch screen and optical scan voting system to be used for vote-by-mail, early voting and precinct ballots, and automated independent audit system	Rafael E. Granado, City Clerk
Monday, November 6, 2023 through Thursday, November 9, 2023 Monday, November 6, 2023	<ol> <li>Public inspection of vote-by-mail ballots         <ul> <li>(8:00 a.m. to 8:30 a.m.)</li> </ul> </li> <li>Daily opportunity for candidates, political party officials, political committee officials, or authorized designees to inspect vote-by-mail ballots and ballot materials (only provided if a written request is received no later than 48 hours prior to the scheduled inspection)         <ul> <li>(8:30 a.m. to 9:00 a.m.)</li> </ul> </li> <li>Vote-by-mail ballot opening and processing (as needed)</li> </ol>	All Canvassing Board Members
10:00 a.m. to completion	Duplication of ballots (as needed)     Scanning of ballots into an automated independent audit system (as needed)	or a majority  Raul Cuervo, County Judge Rafael E. Granado, City Clerk Faroat Andasheva, Qualified Elector
Tuesday, November 7, 2023	<ol> <li>Public inspection of vote-by-mail ballots         <ul> <li>(11:30 a.m. to 12:00 p.m.)</li> </ul> </li> <li>Daily opportunity for candidates, political party officials, political committee officials, or authorized designees to inspect vote-by-mail ballots and ballot materials (only provided if a written request is received no later than 48 hours prior to the scheduled inspection)         <ul> <li>(12:00 p.m. to 12:30 p.m.)</li> </ul> </li> </ol>	
Canvassing: 5:00 p.m. to completion	<ul><li>3. Canvassing of presumed invalid vote-by-mail ballots (as needed)</li><li>4. Duplication of ballots (as needed)</li><li>5. Scanning of ballots into an automated independent audit system (as needed)</li></ul>	All Canvassing Board Members:  Raul Cuervo, County Judge Rafael E. Granado, City Clerk Faroat Andasheva, Qualified
7:00 p.m. to completion	Tabulation of results     Unofficial results	Elector
Thursday, November 9, 2023 5:00 p.m. to completion	Canvassing of vote-by-mail and provisional ballots (as needed)     Certification of official results	All Canvassing Board Members or a majority  Raul Cuervo, County Judge Rafael E. Granado, City Clerk Faroat Andasheva, Qualified Elector
Tuesday, November 14, 2023 10:00 a.m. to completion	Conduct post-election audit	All Canvassing Board Members or a majority  Raul Cuervo, County Judge Rafael E. Granado, City Clerk Faroat Andasheva, Qualified Elector

<sup>\*</sup>Saturday, Sunday, and County observed holidays are excluded unless otherwise noted.

### **Canvassing Board Members**

Raul Cuervo, County Judge Rafael E. Granado, City Clerk Faroat Andasheva, Qualified Elector

### **Substitute and Alternate Canvassing Board Members**

Christopher Green, Substitute County Judge Regis Barbou, Alternate Qualified Elector

All proceedings will be open to the public. To request this material in alternate format, sign language interpreter (five-day notice required), information on access for persons with disabilities, and/or any accommodation to review any document or participate in any City-sponsored proceedings, call 305.604.2489 and select 1 for English or 2 for Spanish, then option 6; TTY users may call via 711 (Florida Relay Service). In accordance with Florida Statute §286.0105, a person who appeals any decision by the Canvassing Board with respect to any matter considered at a meeting, will need a record of the proceedings, and therefore will need to ensure that a verbatim record of the proceedings is made.

Please note that the Canvassing Board Schedule is subject to change if needed. Please contact the Office of the City Clerk at 305.673.7411 if you have any questions.



# CITY OF MIAMI BEACH MUNICIPAL CANVASSING BOARD SCHEDULE\* NOVEMBER 21, 2023 MIAMI BEACH RUN-OFF ELECTION

(Subject to Change)

The City of Miami Beach Canvassing Board will convene at the Office of the Supervisor of Elections, 2700 NW 87th Avenue, Miami, Florida 33172. The Canvassing Board is convening on these dates for the November 21, 2023 Miami Beach Run-Off Election. For updated Canvassing Board schedule information, visit @MDCElections, <a href="http://www.iamelectionready.org/">http://www.iamelectionready.org/</a> or <a href="http://www.iamelectionready.org/">http://www.iamelectionr

DATE/TIME	ACTIVITY	ATTENDANCE
Wednesday, November 15, 2023 9:00 a.m.	Logic and Accuracy Test of the touch screen and optical scan voting system to be used for vote-by-mail, early voting and precinct ballots, and automated independent audit system	Rafael E. Granado, City Clerk
Monday, November 20, 2023 through Monday, November 27, 2023	<ol> <li>Public inspection of vote-by-mail ballots         <ul> <li>(8:00 a.m. to 8:30 a.m.)</li> </ul> </li> <li>Daily opportunity for candidates, political party officials, political committee officials, or authorized designees to inspect vote-by-mail ballots and ballot materials (only provided if a written request is received no later than 48 hours prior to the scheduled inspection)         <ul> <li>(8:30 a.m. to 9:00 a.m.)</li> </ul> </li> </ol>	
Monday, November 20, 2023 10:00 a.m. to completion	<ul> <li>4. Vote-by-mail ballot opening and processing (as needed)</li> <li>5. Duplication of ballots (as needed)</li> <li>6. Scanning of ballots into an automated independent audit system (as needed)</li> </ul>	All Canvassing Board Members or a majority  Raul Cuervo, County Judge Rafael E. Granado, City Clerk Faroat Andasheva, Qualified Elector
Tuesday, November 21, 2023	<ul> <li>8. Public inspection of vote-by-mail ballots (11:30 a.m. to 12:00 p.m.)</li> <li>9. Daily opportunity for candidates, political party officials, political committee officials, or authorized designees to inspect vote-by-mail ballots and ballot materials (only provided if a written request is received no later than 48 hours prior to the scheduled inspection) (12:00 p.m. to 12:30 p.m.)</li> </ul>	
Canvassing: 5:00 p.m. to completion	10. Canvassing of presumed invalid vote-by-mail ballots (as needed)     11. Duplication of ballots (as needed)     12. Scanning of ballots into an automated independent audit system (as needed)	All Canvassing Board Members: Raul Cuervo, County Judge Rafael E. Granado, City Clerk
7:00 p.m. to completion	13. Tabulation of results 14. <u>Unofficial</u> results	Faroat Andasheva, Qualified Elector
Monday, November 27, 2023 10:00 a.m. to completion	Canvassing of vote-by-mail and provisional ballots (as needed)     Certification of official results	All Canvassing Board Members or a majority  Raul Cuervo, County Judge Rafael E. Granado, City Clerk Faroat Andasheva, Qualified Elector
Wednesday, November 29, 2023 2:00 p.m. to completion	2. Conduct post-election audit	All Canvassing Board Members or a majority  Raul Cuervo, County Judge Rafael E. Granado, City Clerk Faroat Andasheva, Qualified Elector

<sup>\*</sup>Saturday, Sunday, and County observed holidays are excluded unless otherwise noted.

### **Canvassing Board Members**

Raul Cuervo, County Judge Rafael E. Granado, City Clerk Faroat Andasheva, Qualified Elector

### **Substitute and Alternate Canvassing Board Members**

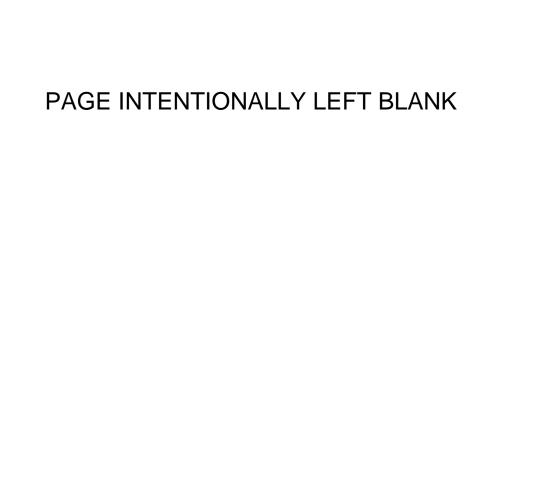
Christopher Green, Substitute County Judge Regis Barbou, Alternate Qualified Elector

All proceedings will be open to the public. To request this material in alternate format, sign language interpreter (five-day notice required), information on access for persons with disabilities, and/or any accommodation to review any document or participate in any City-sponsored proceedings, call 305.604.2489 and select 1 for English or 2 for Spanish, then option 6; TTY users may call via 711 (Florida Relay Service). In accordance with Florida Statute §286.0105, a person who appeals any decision by the Canvassing Board with respect to any matter considered at a meeting, will need a record of the proceedings, and therefore will need to ensure that a verbatim record of the proceedings is made.

Please note that the Canvassing Board Schedule is subject to change if needed. Please contact the Office of the City Clerk at 305.673.7411 if you have any questions.



## **EXHIBIT C**



### 1S-2.027 Standards for Determining Voter's Choice on a Ballot.

(1) **Application**. The standards in this rule apply to determine whether the voter has clearly indicated a definite choice for purposes of counting a vote cast on a ballot in a manual recount as provided specifically by Section 102.166, F.S.

### (2) Direct recording electronic voting system.

- (a) A vote cast on this voting system is valid for a particular candidate, issue choice, or judicial retention choice when the voter marks the ballot electronically as specified in the ballot instructions.
- (b) A vote cast on this voting system is valid for a particular write-in candidate when the voter types on the touch screen the name of a write-in candidate in accordance with the ballot instructions.

### (3) Optical scan voting system.

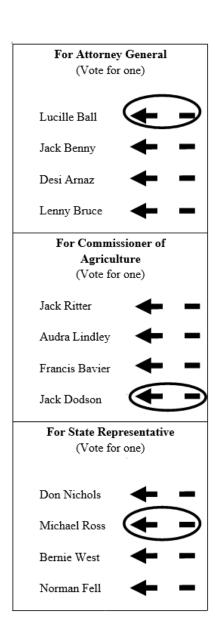
- (a) A vote cast on this voting system is valid for a particular candidate, issue choice, or judicial retention choice when the voter marks the ballot as specified in the ballot instructions.
- (b) A vote cast on this voting system is valid for a particular write-in candidate when the voter writes in the name of a candidate in the designated write-in space and fills in the oval or arrow next to the write-in candidate's name.

### (4) Manual review and tabulation.

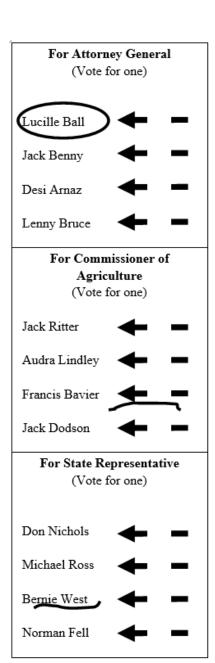
- (a) The standards under this subsection apply in all instances where a contest is not marked as specified in the ballot instructions under subsection (2) or (3), and a manual review of the voter's markings on a ballot is required to determine whether there is a clear indication that the voter has made a definite choice in a contest.
- (b) The canvassing board must first look at the entire ballot for consistency. Then the provisions of paragraph (c) apply to determine whether the voter has made a definite choice in a contest, provided the voter has not marked any other contest on the ballot, or if the voter has marked other contests, he or she has marked them in the same manner, subject to the exceptions in subparagraphs 7., 10., and 15. The following are examples of valid votes after review for consistency:

For Attorney General
(Vote for one)
Lucille Ball
Jack Benny
Desi Amaz
C Lenny Bruce
<i>'</i>
For Commissioner of
Agriculture
(Vote for one)
Jack Ritter
Audra Lindley
<ul> <li>Francis Bavier</li> </ul>
Jack Dodson
For State Representative
(Vote for one)
On Nichols
Michael Ross
Bernie West
Norman Fell

Ballot Situation 1: Recount in race of State Representative. The two ovals in the first two races are filled in properly, but the voter has circled the candidate's name in the state representative race. Since the voter did not mark the state representative race in the same manner as in the other races, it cannot be determined whether the voter has clearly indicated a definite choice for Don Nichols.



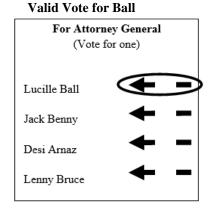
Ballot Situation 2: Recount in race of State Representative. All races on this ballot are marked in the same manner. Since the ballot is consistently marked as in paragraph (c), the vote cast for Michael Ross in the state representative race is a valid vote.

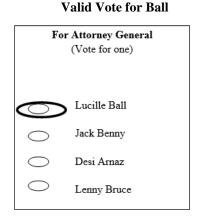


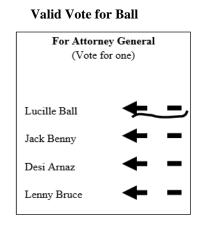
Ballot Situation 3: Recount in State Representative race. Each race is marked differently so that no consistency in marking exists. It cannot be determined which marking, if any, is clearly indicative of the voter's choice. Therefore, the vote cast for Bernie West is not valid.

- (c) Subject to the provisions of paragraph (4)(b), the following marks constitute a valid vote as indicated for a particular candidate, issue choice, or judicial retention choice:
- 1. The voter circles or underlines either the oval or arrow next to a candidate's name, issue choice, or judicial retention choice.

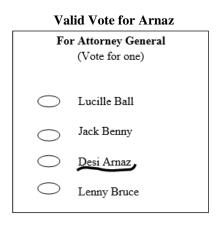
# Valid Vote for Ball For Attorney General (Vote for one) Lucille Ball Jack Benny Desi Arnaz Lenny Bruce

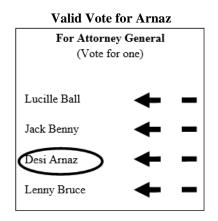






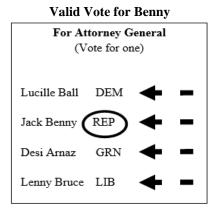
2. The voter circles or underlines the name of a candidate, issue choice, or judicial retention choice.



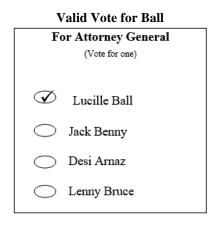


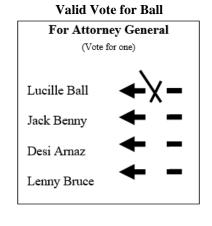
3. The voter circles or underlines the party abbreviation associated with a candidate's name.

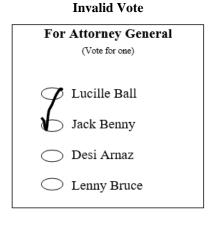
# Valid Vote for Benny For Attorney General (Vote for one) Lucille Ball DEM Jack Benny REP Desi Arnaz GRN Lenny Bruce LBT

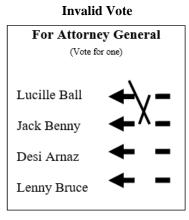


4. The voter marks an "X," a check mark, a cross, a plus sign, an asterisk or a star, any portion of which is contained in a single oval or within the blank space between the head and tail of a single arrow. The marking must not enter into another oval or the space between the head and tail of another arrow.

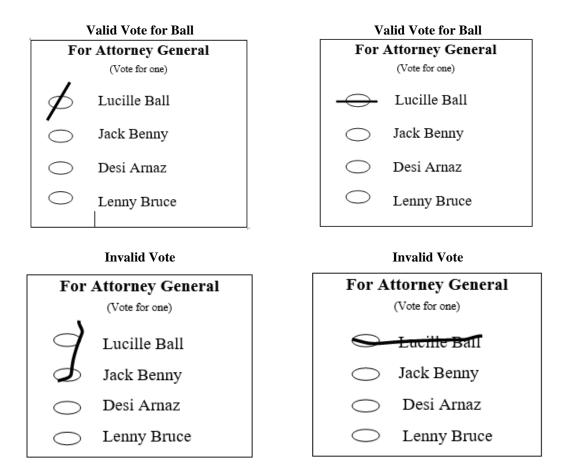




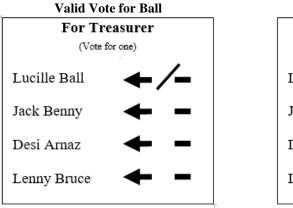


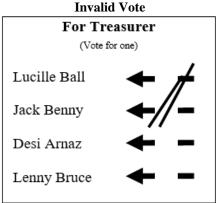


5. The voter draws a diagonal, horizontal, or vertical line, any portion of which intersects two points on the oval and which does not intersect another oval at any two points. If it is a horizontal line, the line must not strike through the name of the candidate.

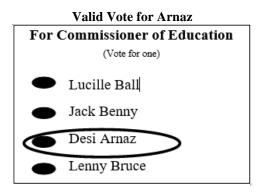


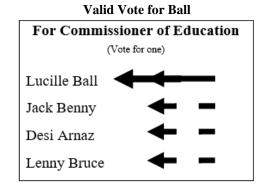
6. The voter draws a diagonal or vertical line that intersects an imaginary line extending from the center of the head of a single arrow to the center of the tail of the same arrow, provided the diagonal or vertical line does not intersect the imaginary line joining the head and tail of another arrow.



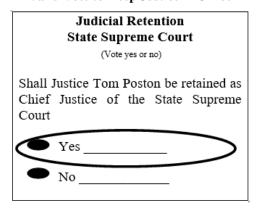


7. The voter marks all the choices for a race but further clarifies a choice for a particular candidate, issue choice or judicial retention choice by placing an additional mark or marks showing support solely for that particular candidate, issue or judicial retention choice.



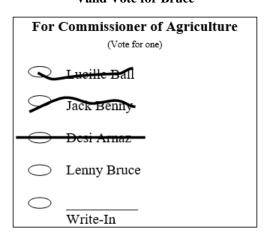


### Valid Vote to Keep Justice in Office



8. The voter strikes through all the choices for candidates, issue, or judicial retention except for one and also leaves the write-in candidate space blank.

**Valid Vote for Bruce** 

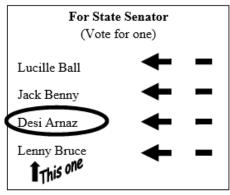


9. The voter writes words such as "Vote for [candidate's name]," "Count this vote" or "Vote no on amendment or referendum," or "I want this one," provided there are no other markings in the race that would constitute a valid vote for a different candidate, issue choice, or judicial retention choice pursuant to rule.

Valid Vote for Arnaz



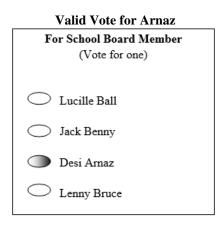
**Invalid Vote** 

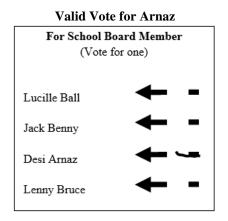


Valid "No" vote

# Proposed Constitutional Amendment No. 1 Article \_\_\_\_, section \_\_\_ (Popular Name) An amendment to limit the increase in the assessed value of a taxpayer's real property after a countywide reappraisal and to require a property tax credit. YES I vote no Proposed Constitutional Amendment No. 1 NO Proposed Constitutional Amendment No. 1

10. The voter fills in the majority of an oval, or the majority of the distance between the head and the tail of an arrow designating a particular candidate, issue choice, or judicial retention choice, regardless of how other races on the ballot are marked.





11. If a voter marks fewer candidates than there are positions to be elected for those offices, then the votes for all of those marked candidates shall count. For example, if the voter is allowed to vote for 5 candidates in a special district election ("Vote for 5") and the voter marks 2 candidates, the votes for those two marked candidates shall count.

Valid Votes for Arnaz and Bruce

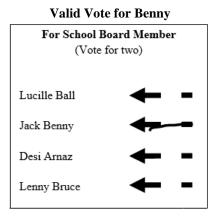
For County Commissioner
(Vote for three)

Lucille Ball

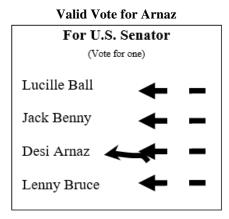
Jack Benny

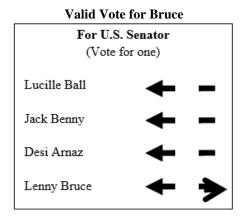
Desi Arnaz

Lenny Bruce



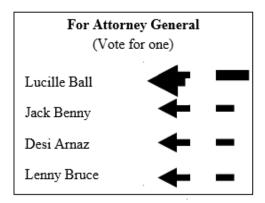
12. The voter draws an arrow from the arrow head to a particular candidate, issue choice or judicial retention choice or draws an arrow head on the tail end of the arrow in lieu of filling in the void between the arrow head and the tail for the particular candidate, issue choice or judicial retention choice.





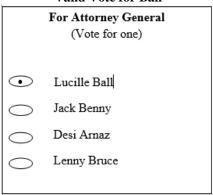
13. The voter darkens or bolds the arrow head and the arrow tail but does not fill in the void between the arrow head and the tail.

Valid Vote for Ball

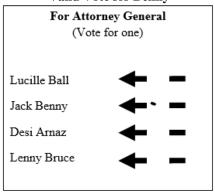


14. The voter punches the oval or the void between the arrow head and tail.

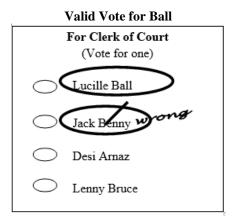
Valid Vote for Ball

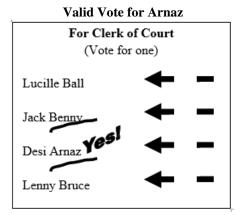


Valid Vote for Benny



15. The voter marks two or more choices similarly in one of the ways indicated in paragraphs 1.-14. and additionally writes in comments such as "not this," "ignore this," "don't want," or "wrong," or "Vote for [candidate's name]" such that voter's definite choice is clearly indicated.

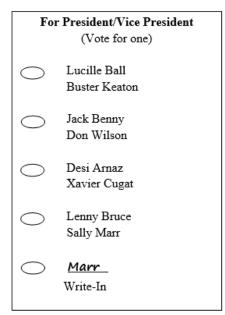




### (5) Write-in Voting.

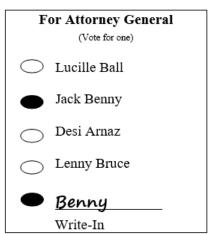
(a) A voter is determined to have made a definite choice for a write-in vote for the joint office of President/Vice-President if the voter writes in either the last name of the candidate for President or the last name of the candidate for Vice-President. This standard similarly applies to constitute a valid write-in vote for the joint office of Governor/Lieutenant Governor if the voter writes in either the last name of the candidate for Governor or the last name of the candidate for Lieutenant Governor.

# Valid Vote for Joint Qualified Write-in President and Vice President Candidates, Lenny Bruce and Sally Marr



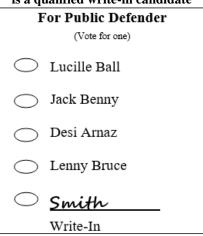
(b) A voter is determined to have made a definite choice for a named candidate if the voter indicates a vote for a candidate named on the ballot and also writes-in the name of that same candidate in the blank space for 'write-in candidate'.

### Valid Vote for Benny

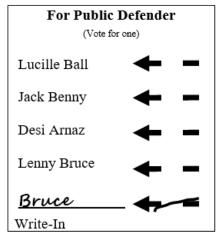


(c) A voter is determined to have made a definite choice for a particular candidate if the voter either writes in the name of a qualified write-in candidate or the name of a candidate who is named on the ballot in that race, whether or not the oval or arrow designating the selection of a write-in candidate has been marked.

Valid Vote for Smith, if Smith is a qualified write-in candidate

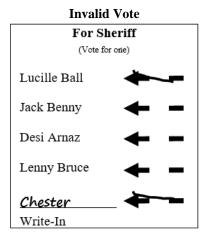


Valid Vote for Bruce

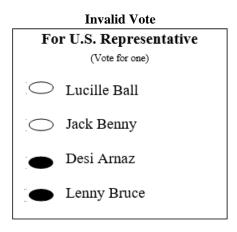


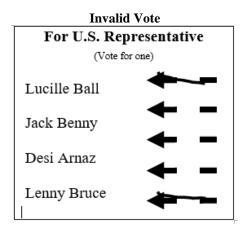
- (d) If a voter abbreviates, misspells or varies the form of the name of a candidate in the write-in candidate space, it shall not affect the determination of whether the voter has made a definite choice.
- (e) If a voter indicates a vote for a candidate named on the ballot and also writes in a name of a different person in the write-in candidate space, it shall be considered an overvote and none of the votes are valid for that race.





(6) **Overvotes**. Except as otherwise provided in subsections (4) and (5), if the voter marks more choices than there are positions or choices for that office or issue, it shall be considered an overvote and none of the votes are valid for that race.





### (7) Valid Vote.

- (a) A vote shall not count for any particular candidate, issue choice, or judicial retention choice at issue unless determined to be a valid vote pursuant to this rule.
- (b) If a voter does not mark a candidate, judicial retention choice, or issue choice in a contest, the valid votes for other candidates or issues on the same ballot shall still be counted.

Rulemaking Authority 20.10(3), 97.021, 102.166(4) FS. Law Implemented 101.5614(5), 102.166(4), FS. History–New 6-6-02, Amended 10-6-08.